## YOUR SPECIAL DAY

We want your wedding day to be perfect and we look forward to hosting this special day with you and your loved ones.

Our green lawns provide the perfect setting for an outdoor wedding ceremony followed by a celebratory glass of Tasmanian sparkling served on the balcony, with the sparkling waters of the River Derwent as your backdrop.

Your wedding will be unique!



### General Information

#### **Access to Derwent Valley Boat House**

The Derwent Valley Boat House is owned and operated by the New Norfolk Rowing Club, an active rowing club, and hire of the Derwent Valley Boat House for private or commercial use will be at the club's discretion. There may, therefore, be restrictions to accessing the venue during the planning phase of your wedding reception. Please ensure that you liaise with the New Norfolk Rowing Club to arrange convenient access.

#### The Derwent Valley Boat House comprises the following areas at the New Norfolk Rowing Club:

#### Ground Floor

- Foyer & Stairwell
- Access Lift to Level 1

#### Level 1

- Main Function Room
- Verandah
- Male and Female toilets

Please note, the boat storage bays are not included.



#### Occupancy

Hire of the Derwent Valley Boat House for wedding receptions is available as negotiated and contracted with the New Norfolk Rowing Club.

Storage may be available on the premises for any items relating to your wedding reception and will be considered on a case-by-case basis.

Upon conclusion, guests are required to depart the premises and car park quietly.

#### Venue Hire includes:

- Exclusive use of the main function space including balcony
- Access the night prior to set-up
- Access to DVBH grounds for wedding ceremony
- Room set with banquet style tables and ergonomic chairs
- Cake table
- Event Supervisor
- Beverage/bar Service Staff

All additional decor by arrangement with venue and external suppliers. Please refer to Terms and Conditions regarding decoration permitted within the venue.

#### **Venue Availability**

- Dinner Style maximum five (5) hours (e.g. 6.30pm to 11.30pm)
- Cocktail Style maximum three (3) hours (e.g. 5.30pm to 8.30pm)



# Terms & Conditions

#### **Catering**

#### Food

There has been a range of preferred caterers selected to provide food service for your wedding reception. You are required to select one of these recommended caterers, as identified on the New Norfolk Rowing Club/Derwent Valley Boat House website.

You may not provide food from any other source.

Please contact these caterers directly for a quote. Arrangements can be made for you to meet your selected caterer at the Derwent Valley Boat House to discuss your event in further detail and make final preparations.

All deposits, payments and cancellation fees applicable for the provision of food for your event are payable to your contracted caterer directly, unless otherwise arranged.

#### **Beverages**

The Derwent Valley Boat House is a fully licenced premises and operates by the Liquor Act 1990.

All beverages consumed during a wedding reception must be, under state licencing laws, supplied by the Derwent Valley Boat House and may not be brought in from other sources.

Any guest supplying their own alcohol will be required to leave the premises immediately.

Please see detailed Terms and Conditions for further information.



